



Main Office: 8599 - 111 Street, Fort Saskatchewan, AB. T8L 4S1
Airdrie Branch: #109, 18 Highland Park Way NE, Airdrie, AB.T4A 2L5
info@superiorshow.com

CSHM

October 22, 2019

Tara Centre – Evergreen Park
Grande Prairie, Alberta

Welcome to the **CSHM**. As the official show contractor, we look forward to working with you at this event and want your experience to be as positive as possible. To assist in planning your space, we have created this exhibitor package with order forms showing available rental equipment and services.

A standard Exhibit Booth will include the following;

- 8' High backwall drape
- 4' High sidewall drape
- 1- 8' decorated table
- 2- Folding chairs

Your exhibit space includes a decorated table. If you wish to change your table size, please indicate your preference below and return to our office. Table changes not ordered before **October 8, 2019** are subject to a fee. Please see display rental form for pricing.

Company Name _____ Booth # _____ No Table 6 Ft. 4ft.

Advanced Pricing Deadline

In order to receive advanced pricing, your order must be received with payment before **October 8, 2019**. All orders received after this date will be processed at regular rates. Don't miss out on the chance to order our rental equipment and services at a discounted rate. We also have show specials offering further discounts which are only available until the advanced pricing deadline.

Benefits of Pre-Ordering

- ✓ Save up to 30% off regular rates
- ✓ No need to wait in line onsite to order equipment
- ✓ Your rental equipment is in your booth when you arrive
- ✓ Ensure the equipment you want isn't sold out

Payment

All orders must be paid in full before delivery of equipment or services. Payment can be made by Visa or Mastercard.

Online Ordering

Please take a moment to create an account on our website at www.superiorshow.com. By setting up an account, you will be able to review order history, save favorite items, and autofill the billing information when placing orders.

To place your order using our online ordering system, please visit www.superiorshow.com

Event ID: **gpcshm**

Password: **10229**

After placing your order, you will be sent an email confirmation stating that your order was received.

If you have any questions or require personal assistance, please contact our office at your convenience and we will be pleased to help you.

Thank you,

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PAYMENT AND CREDIT CARD AUTHORIZATION FORM

SHOW	CSHM	DEADLINE	October 8, 2019
LOCATION	Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES	October 22, 2019
COMPANY		BOOTH #	
ADDRESS		CONTACT	
CITY		PHONE	
PROV/ST		EMAIL	

PAYMENT INFORMATION

ACCOUNT NUMBER _____ VISA _____ MASTERCARD _____ CHEQUE (CC# BACKUP REQD) _____
 EXPIRY DATE _____ / _____

CARDHOLDER _____

SIGNATURE _____ DATE _____

AS PART OF OUR POLICY, AND TO PROTECT YOU, OUR VALUED CUSTOMER'S PERSONAL IDENTITY, SUPERIOR SHOW SERVICE WILL NOT PROCESS ANY CHARGES FOR RENTALS OR SERVICES WITHOUT A SIGNATURE FROM THE CARD HOLDER AUTHORIZING US TO CHARGE YOUR CREDIT CARD AND PROCESS THE ORDER.

BILLING ADDRESS (IF DIFFERENT THAN ABOVE)

EMAIL _____

PHONE _____

PLEASE COMPLETE ALL INFORMATION REQUESTED AND RETURN PAYMENT IN FULL WITH YOUR ORDER. YOU MAY CHOOSE TO PAY BY CREDIT CARD OR CHEQUE. A CREDIT CARD AUTHORIZATION MUST BE ON FILE FOR ANY ORDERS PAID BY CHEQUE. **THIS FORM WILL BE USED AS YOUR AUTHORIZATION TO CHARGE ANY ADDITIONAL AMOUNTS INCURRED BY YOU OR YOUR SHOW REPRESENTATIVE INCLUDING CHARGES MADE BY EXHIBITOR APPOINTED CONTRACTORS.**

PAYMENT METHODS
 SUPERIOR SHOW SERVICE ACCEPTS VISA, MASTERCARD, CHEQUE AND BANK TRANSFERS.
 PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.
 \$45 FEE WILL APPLY FOR ALL RETURNED NSF CHEQUES.

ADVANCED PRICING
 IN ORDER TO QUALIFY FOR ADVANCED PRICING, ORDER MUST BE RECEIVED WITH PAYMENT BEFORE DEADLINE LISTED ABOVE. ORDERS RECEIVED AFTER DEADLINE DATE WILL BE PROCESSED AT REGULAR RATES. ORDERS RECEIVED WITHOUT PAYMENT CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED AND MAY BE CHARGED REGULAR RATES.

WIRE TRANSFER
 TO PAY BY WIRE TRANSFER, PLEASE REQUEST WIRE TRANSFER FORM FROM ACCOUNTING@SUPERIORSHOW.COM. THERE IS A \$25 SERVICE CHARGE APPLICABLE ON ALL TRANSFERS. PLEASE ALLOW SUFFICIENT TIME FOR PAYMENT PROCESSING. ORDERS ARE NOT CONFIRMED UNTIL PAYMENT IS RECEIVED. THIS INCLUDES WIRE TRANSFERS.

IMPORTANT INFORMATION
 ORDER WILL NOT BE CONFIRMED UNTIL PAYMENT IS RECEIVED.
 GRAPHICS WILL NOT BE SENT TO PRINT UNTIL PAYMENT IS RECEIVED.
 NO REFUNDS ON SPECIAL ORDER ITEMS OR GRAPHICS SENT TO PRINT.

CANCELLATION POLICY
 A 25% ADMINISTRATION FEE WILL BE APPLIED TO ALL ORDERS RECEIVED AND THEN CANCELLED. NO REFUNDS OR EXCHANGES ONCE EQUIPMENT HAS BEEN DELIVERED TO THE BOOTH OR SERVICE HAS BEEN COMPLETED. PRICING WILL BE ADJUSTED ON ALL ORDERS RECEIVED WITH INACCURATE PRICING OR RECEIVED AFTER ADVANCED DEADLINE. REFUND REQUESTS MUST BE PLACED ONSITE.



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ORDER FORM SUMMARY

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PROV/ST		PC/ZIP	
		EMAIL	

PLEASE SEND YOUR COMPLETED ORDER FORMS TO INFO@SUPERIORSHOW.COM OR FAX TO 780-992-0406 ATTN: ACCOUNTING

TO VERIFY THAT WE HAVE RECEIVED YOUR ENTIRE ORDER, PLEASE CHECK OFF THE FORMS YOU ARE SENDING AND ENTER THE TOTAL AMOUNT FOR EACH FORM.

ORDER FORMS	FORM TOTAL
SHOW SPECIAL	\$
TABLES AND CHAIRS	\$
BOOTH ACCESSORIES	\$
CARPET AND DRAPE	\$
ACCESSORY	\$
INDOOR ELECTRICAL	\$
SIGNAGE	\$
SERVICE CHARGES	\$
TOTAL ORDER	\$

IMPORTANT INFORMATION

PRICING WILL BE ADJUSTED ON ALL ORDERS RECEIVED WITH INACCURATE PRICING OR RECEIVED AFTER ADVANCED DEADLINE. REFUND REQUESTS MUST BE PLACED ONSITE.

IN ORDER TO RECEIVE ADVANCED PRICING, ORDER MUST BE RECEIVED WITH PAYMENT BEFORE DEADLINE LISTED ABOVE.

ORDERS RECEIVED AFTER THE DEADLINE WILL BE CHARGED REGULAR PRICE.

ORDERS RECEIVED WITHOUT PAYMENT CANNOT BE CONFIRMED UNTIL PAYMENT IS RECEIVED.

CANCELLATION POLICY

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Show Special Order Form

SHOW	CSHM	DEADLINE	October 8, 2019
LOCATION	Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES	October 22, 2019
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SHOW SPECIALS

ADVANCED PRICING IS AVAILABLE ON ORDERS RECEIVED WITH PAYMENT 14 DAYS BEFORE SHOW START DATE. ALL ORDERS ARE TO BE PREPAID IN ADVANCE OF SERVICE.

SHOW SPECIALS		ADV	TOTAL
DECORATED COUNTER SPECIAL (\$200 VALUE) INCLUDES; 1- 4', 6' OR 8' DECORATED COUNTER AND 2 GREY FABRIC STOOLS COUNTER LENGTH CHOICE 4' 6' 8' COUNTER SKIRT COLOUR CHOICE BLACK BLUE SILVER		\$150	
CRUISER TABLE SPECIAL (\$215 VALUE) INCLUDES; 1- 30" DIAMETER CRUISER TABLE WITH SPANDEX COVER AND 2- STOOLS SPANDEX COVER COLOUR CHOICE: RED SILVER BLACK STOOL CHOICE GREY FABRIC WIRE BACK CHROME BLACK LEATHER		\$160	
LOGO COUNTER SPECIAL (\$370 VALUE) INCLUDES; 1- ACCESS #6 COUNTER WITH SLIDING DOORS AND YOUR LOGO AND 2- STOOLS STOOL CHOICE GREY FABRIC WIRE BACK CHROME BLACK LEATHER		\$275	
COMFORT SPECIAL (\$525 VALUE) INCLUDES: 1- 10'X10' CARPET, 100 SQ.FT. OF UNDERLAY, 1- 30" CRUISER TABLE WITH SPANDEX COVER AND 2- STOOLS CARPET COLOUR CHOICE GREY RED BLACK BLUE GREEN STOOL CHOICE GREY FABRIC WIRE BACK CHROME BLACK LEATHER		\$395	

*** SHOW SPECIALS ARE ONLY AVAILABLE UNTIL ADVANCED ORDERING DEADLINE* CONTACT US FOR PRICING ON LARGER BOOTHS***

WE ACCEPT VISA/MASTERCARD	SUBTOTAL BEFORE GST	
	GST (R 105 085 260)	
	TOTAL	

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18" HIGH TABLES AND SOFT SEATING



SQUARE END TABLE



RECTANGULAR COFFEE TABLE



ROUND COFFEE TABLE



MANHATTAN CHAIR



MANHATTAN LOVESEAT



MANHATTAN SOFA



PARK AVENUE CHAIR



PARK AVENUE LOVESEAT



PARK AVENUE SOFA

30" HIGH TABLES AND CHAIRS



PEDESTAL TABLE



DECORATED TABLE



TOPPED TABLE



FOLDING CHAIR



GREY FABRIC SIDE CHAIR



GREY FABRIC ARM CHAIR



BLACK LEATHER CHAIR

42" HIGH TABLES AND STOOLS



30" DIAMETER CRUISER TABLE



24" SQUARE CRUISER TABLE



40" DIAMETER CRUISER TABLE



SPANDEX COVER



STENO STOOL



GREY FABRIC STOOL



BLACK LEATHER STOOL



WIRE BACK CHROME STOOL





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Tables & Chairs Order Form

SHOW	CSHM	DEADLINE	October 8, 2019
LOCATION	Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES	October 22, 2019
COMPANY		BOOTH #	
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CITY		PHONE	
PROV/ST		EMAIL	

RENTAL PRICING **ADVANCED PRICING IS AVAILABLE ON ORDERS RECEIVED WITH PAYMENT 14 DAYS BEFORE SHOW START DATE. ALL ORDERS ARE TO BE PREPAID IN ADVANCE OF SERVICE.**

18" HIGH TABLES AND SOFT SEATING		ADV	REG	TOTAL
	19" SQUARE END TABLE	\$75	\$100	
	RECTANGULAR COFFEE TABLE (23" X 62" X18" H)	\$125	\$150	
	42 INCH DIAMETER ROUND COFFEE TABLE (18" H)	\$145	\$170	
	MANHATTAN CHAIR COLOUR CHOICE: BLACK WHITE	\$245	\$305	
	MANHATTAN LOVESEAT COLOUR CHOICE: BLACK WHITE	\$380	\$475	
	MANHATTAN SOFA COLOUR CHOICE: BLACK WHITE	\$435	\$545	
	PARK AVENUE CHAIR COLOUR CHOICE: BLACK	\$245	\$305	
	PARK AVENUE LOVESEAT COLOUR CHOICE: BLACK WHITE	\$380	\$475	
	PARK AVENUE SOFA COLOUR CHOICE: BLACK WHITE	\$435	\$545	

30" HIGH TABLES AND CHAIRS		ADV	REG	TOTAL
	TABLE SIZE CHANGES			
			\$40	
	30" DIAMETER PEDESTAL TABLE	\$45	\$65	
	DECORATED TABLE _____ 4' _____ 6' _____ 8'	\$70	\$100	
	TABLE SKIRT COLOUR CHOICE: WHITE BLACK BLUE RED GREEN BURGUNDY SILVER GOLD			
	SKIRT FOURTH SIDE OF TABLE (6' & 8' ONLY. TABLE NOT INCLUDED)	\$25	\$35	
	VINYL TOPPED TABLE _____ 4' _____ 6' _____ 8'	\$40	\$60	
	FOLDING CHAIR	\$15	\$23	
	GREY FABRIC SIDE CHAIR	\$25	\$35	
	GREY FABRIC ARM CHAIR	\$55	\$70	
	BLACK LEATHER CHAIR	\$60	\$75	

42" HIGH TABLES AND STOOLS		ADV	REG	TOTAL
	DECORATED COUNTER _____ 4' _____ 6' _____ 8'	\$90	\$120	
	COUNTER SKIRT COLOUR CHOICES: BLACK BLUE SILVER			
	30" DIAMETER CRUISER TABLE	\$70	\$100	
	24" SQUARE STAINLESS STEEL/WHITE CRUISER TABLE	\$100	\$140	
	SPANDEX COVER FOR CRUISER TABLE COLOUR: ___ BLACK RED ___ SILVER	\$25	\$40	
	40" DIAMETER CRUISER TABLE (42" HIGH)	\$80	\$110	
	GREY FABRIC STOOL	\$55	\$70	
	BLACK PADDED STENO STOOL	\$55	\$70	
	BLACK LEATHER STOOL	\$60	\$75	
	WIRE BACK CHROME STOOL	\$60	\$75	

WE ACCEPT VISA/MASTERCARD	SUBTOTAL BEFORE GST	
	GST (R 105 085 260)	
	TOTAL	

CANCELLATION POLICY
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Booth Accessories Order Form

SHOW	CSHM	DEADLINE	October 8, 2019
LOCATION	Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES	October 22, 2019
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RENTAL PRICING

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BOOTH ACCESSORIES		ADV	REG	TOTAL
	WASTE BASKET	\$12	\$15	
	BROCHURE RACK	\$60	\$75	
	SIGN HOLDER (22" X 28")	\$30	\$40	
	EASEL	\$20	\$25	
	GREEN FLOOR PLANT (PLANT PROVIDED MAY VARY FROM IMAGE SHOWN)	\$45	\$65	
	DRAW DRUM (TABLE TOP STYLE)	\$45	\$55	
	GARMENT RACK	\$30	\$40	
	19" FLATSCREEN COMPUTER MONITOR	\$125	\$150	
	26" FLATSCREEN TV/DVD COMBO	\$300	\$400	
	42" FLATSCREEN TV	\$500	\$600	
	FLOOR STAND FOR 42" FLATSCREEN TV	\$250	\$315	
	2' X 8' BLACK GRIDWALL (CUSTOMER TO SUPPLY ALL ACCESSORIES.)	\$20	\$30	

WE ACCEPT VISA/MASTERCARD

SUBTOTAL BEFORE GST	
GST (R 105 085 260)	
TOTAL	

CANCELLATION POLICY

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Accessories Rental Order Form

SHOW	CSHM	DEADLINE	October 8, 2019
LOCATION	Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES	October 22, 2019
COMPANY		BOOTH #	
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CITY		PHONE	
PROV/ST		EMAIL	

RENTAL PRICING **ADVANCED PRICING IS AVAILABLE ON ORDERS RECEIVED WITH PAYMENT 14 DAYS BEFORE SHOW START DATE. ALL ORDERS ARE TO BE PREPAID IN ADVANCE OF SERVICE.**

COUNTERS			DIMENSIONS (W x H x D)	ADV	REG	TOTAL
#1 - COUNTER		0.5m x 1m x 0.5m	\$80	\$105		
#2 - COUNTER - WIDE		1m x 1m x 0.5m	\$120	\$150		
#3 - COUNTER W/ SHELF		0.5m x 1m x 0.5m	\$100	\$120		
#4 - COUNTER W/ SLIDING DOORS		1m x 1m x 0.5m	Non-Locking	Non-Locking		
			\$160	\$200		
#5 - COUNTER W/ SLIDING DOORS AND LOGO* (SUPPLIED IN EPS VECTOR FORMAT. CHARGES WILL APPLY IF SUPPLIED IN WRONG FORMAT.)		1 m X 1 m X 0.5 m	Locking	Locking		
			\$260	\$300		
#6 - COUNTER - CURVED		1.5m x 1m x 0.5m	Non-Locking	Non-Locking		
			\$250	\$315		
#7 - COUNTER - CLUSTER		COUNTERTOP- 0.5mx0.5m COUNTER 1- 420mm HIGH COUNTER 2- 680mm HIGH COUNTER 3- 1m HIGH	Locking	Locking		
			\$350	\$415		

SHOWCASES			DIMENSIONS (W x H x D)	ADV	REG	TOTAL
#8 - 1/4 VISION GLASS CASE W/ CLOSED BOTTOM AND LOCKING DOORS		1m x 1m x 0.5m	\$245	\$275		
#9 - 3/4 VISION GLASS CASE W/ CLOSED BOTTOM AND LOCKING DOORS		1m x 1m x 0.5m	\$255	\$295		

CHARGING STATIONS			DIMENSIONS (W x H x D)	ADV	REG	TOTAL
#10 - ROUND REAR-LIT CHARGING STATION INCLUDES 4- USB PORTS AND 2 OUTLETS		790mm X 790mm X 1055mm	\$225	\$275		
#11 - RECTANGULAR REAR-LIT CHARGING STATION INCLUDES 2- USB PORTS AND 3 OUTLETS		0.5m x 1m x 0.5m	\$225	\$275		
#12 - RECTANGULAR BRANDED REAR-LIT CHARGING STATION INCLUDES 2- USB PORTS AND 3 OUTLETS		0.5m x 1m x 0.5m	\$425	\$550		

MISC			DIMENSIONS	ADV	REG	TOTAL
	ROLL OF VELCRO	25mm X 3m LONG	\$25	\$31		

WE ACCEPT VISA/MASTERCARD	SUBTOTAL BEFORE GST	
	GST (R 105 085 260)	
	TOTAL	

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Indoor Electrical & Lighting Order Form

SHOW CSHM	DEADLINE October 8, 2019
LOCATION Tara Centre - Evergreen Park, Grande Prairie, Alberta	DATES October 22, 2019
COMPANY	BOOTH #
ADDRESS	CONTACT
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PROV/ST	EMAIL

RENTAL PRICING ADVANCED PRICING IS AVAILABLE ON ORDERS RECEIVED WITH PAYMENT 14 DAYS BEFORE SHOW START DATE. ALL ORDERS ARE TO BE PREPAID IN ADVANCE OF SERVICE.

OUTLETS	ADV	REG	TOTAL
800 WATT DUPLEX OUTLET	\$80	\$100	
1500 WATT DUPLEX OUTLET	\$85	\$105	
1500 WATT DUPLEX OUTLET (24HOUR POWER)	\$90	\$110	
1500 WATT DUPLEX INDOOR OUTLET (GFI)	\$105	\$125	
2000 WATT OUTLET	\$90	\$110	
3000 WATT OUTLET - RV PLUG	\$115	\$135	

IF OUTLET PLACEMENT NOT ORDERED, OUTLET WILL BE PLACED IN BACK MIDDLE OF BOOTH

OUTLET PLACEMENT (LAYOUT MUST BE PROVIDED 2 WEEKS IN ADVANCE)	\$80	\$100	
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SINGLE PHASE AND THREE PHASE POWER	ADV	REG	TOTAL
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SINGLE PHASE HOOK-UPS C/W 100' OF CABLE (ONSITE CHARGES MAY APPLY IF ADDITIONAL CABLE IS REQUIRED)

20 AMPS (125/250V TWIST LOCK)	\$200	\$240	
30 AMPS (125/250V TWIST LOCK)	\$260	\$300	
50 AMPS (GFI) (125/250V STRAIGHT BLADE RANGE PLUG)	\$300	\$350	
60 AMPS (125/250V STRAIGHT BLADE 60AMP PLUG)	\$300	\$350	
60 AMPS (GFI) (125/250V STRAIGHT BLADE 60AMP PLUG)	\$350	\$400	
100 AMPS (125/250V DIRECT TIE-IN)	\$400	\$450	

THREE PHASE HOOK-UPS C/W 100' OF CABLE (ONSITE CHARGES MAY APPLY IF ADDITIONAL CABLE IS REQUIRED)

20 AMPS (250V TWIST LOCK)	\$300	\$350	
30 AMPS (250V TWIST LOCK)	\$380	\$440	
60 AMPS (250V STRAIGHT BLADE 60AMP PLUG)	\$440	\$510	

ONSITE SERVICE CALL

FOR GFI POWER, EXHIBITOR MUST SUPPLY TAIL WITH CORRECT PLUG TO REACH BACK OF BOOTH. IF SUFFICIENT POWER IS NOT ORDERED FOR YOUR REQUIREMENTS OR WRONG PLUGS ARE SUPPLIED, AN ONSITE CHARGE WILL APPLY.

ONSITE SERVICE CALL (MIN \$65)		\$65/HR	
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EXTENSION CORDS*

	ADV	REG	TOTAL
25 FT LONG TRIPLEX EXTENSION CORD	\$15	\$20	
50 FT LONG TRIPLEX EXTENSION CORD	\$15	\$20	
POWER BAR	\$15	\$20	

*POWER IS NOT INCLUDED IN RENTAL OF EXTENSION CORD OR POWER BAR

LIGHTING**

	ADV	REG	TOTAL
LIGHTSTAND WITH 2- FLOODLIGHT BULBS	\$55	\$70	
30 WATT LED LIGHT (RECOMMENDED FOR LARGER AREA OR TENT)	\$60	\$75	

**POWER IS NOT INCLUDED IN RENTAL OF LIGHTS

WE ACCEPT VISA/MASTERCARD	SUBTOTAL BEFORE GST	
	GST (R 105 085 260)	
	TOTAL	

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Signage & Graphics Order Form

SHOW	CSHM	DEADLINE	October 8, 2019
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SIGNAGE PRICING FOR CUSTOM/REPRODUCTION GRAPHIC DESIGN, PLEASE CONTACT OUR OFFICE TO RECEIVE YOUR QUOTE.

BANNER STANDS	SIZE	ADV	TOTAL
SINGLE SIDED BANNER STAND	APPROX. 33" WIDE X 78" HIGH	\$325	
SINGLE SIDED WIDE BASE BANNER STAND	APPROX. 33" WIDE X 78" HIGH	\$400	
DOUBLE SIDED BANNER STAND	APPROX. 33" WIDE X 79" HIGH	\$575	

ALL BANNER STAND PURCHASES INCLUDE: RETRACTABLE BANNER STAND, GRAPHICS AND CARRYING BAG

STANDARD SIZE SIGNS (SIZED IN WIDTH X HEIGHT)	ADV	TOTAL
22"X28" SINGLE SIDED SIGN PRINTED ON SINTRA	\$113	
22"X28" DOUBLE SIDED SIGN PRINTED ON SINTRA	\$226	
44"X7" SIGN PRINTED ON 24PT LUSTER BOARD	\$80	
24"X36" SIGN PRINTED ON SINTRA	\$145	
40"X60" SIGN PRINTED ON SINTRA	\$250	

MATERIAL	SIZE	ADV	TOTAL
1 SQ.FT. OF COROPLAST LIGHT WEIGHT CORRUGATED PLASTIC (EASY TO CLEAN)	SIZE: _____ FT. WIDE X _____ FT. HIGH = _____ SQ.FT.	\$8	
1 SQ.FT. OF SINTRA HEAVIER PVC MATERIAL (EASY TO CLEAN)	SIZE: _____ FT. WIDE X _____ FT. HIGH = _____ SQ.FT.	\$10	
1 SQ.FT. OF WHITE 13 OZ. BANNER INCLUDES GROMMETS. AVAILABLE HEIGHTS: 2', 3' & 4'	SIZE: _____ FT. WIDE X _____ FT. HIGH = _____ SQ.FT.	\$13	
1 SQ.FT. OF GRAPHICS ON VINYL READY TO PRINT FULL COLOUR GRAPHIC ON VINYL. PREMASKED. APPLICATION NOT INCLUDED.	SIZE: _____ FT. WIDE X _____ FT. HIGH = _____ SQ.FT.	\$8	

GRAPHIC DESIGN	ADV	TOTAL
CUSTOM GRAPHIC DESIGN (MIN 1HR)	\$65/hr	

IF GRAPHICS ARE NOT SUPPLIED PRINT-READY, GRAPHIC DESIGN CHARGES WILL APPLY.

IMPORTANT INFORMATION

- TIME LINES-** PLEASE SEND THE FILES 3 WEEKS PRIOR TO YOUR SHOW DATE
- FILE FORMATS-** HIGH RESOLUTION OR VECTOR ADOBE ACROBAT FILE (.PDF)
- PHOTOS-** HIGH RESOLUTION .TIF OR .JPG (ALL IMAGES SHOULD BE AT 150 DPI AT ACTUAL SIZE)
- FONT-** ALL FONTS MUST BE SET TO OUTLINE
- COLOUR-** IF A SPECIFIC COLOUR IS REQUIRED, PLEASE PROVIDE PANTONE CODE
- BLEED-** PLEASE CREATE A BLEED OF 1.25"
- FILE SIZE-** IF ARTWORK IS TOO LARGE, WE CAN ACCEPT ARTWORK AT 50% OF FULL SIZE IF TEXT IS SET TO OUTLINE/VECTOR BASED AND IMAGES ARE OF A HIGH RESOLUTION
- FILES MUST INCLUDE-** COLOUR PROOF OF EACH JOB (PRINTED OR .PDF) AND ALL SUPPLEMENTARY GRAPHICS USED (IE- LINKED FILES)
- FILE NAMES-** BOOTHNUMBER_SHOWNAME_COMPANYNAME_STYLEOFSTAND_SIDE A OR B(IF APPLICABLE).PDF
- HIGHTAIL DROP BOX LINK-** PLEASE COPY THIS LINK INTO YOUR BROWSER TO UPLOAD ANY FILES TOO LARGE FOR EMAIL.
[HTTPS://WWW.HIGHTAIL.COM/DROPBOX?DROPBOX=SUPERIOR-SHOW-SERVICE-INC](https://www.hightail.com/dropbox?dropbox=superior-show-service-inc)

WE ACCEPT VISA/MASTERCARD	SUBTOTAL BEFORE GST	
	GST (R 105 085 260)	
	TOTAL	

CANCELLATION POLICY

A 25% ADMINISTRATION FEE WILL BE APPLIED TO ALL ORDERS RECEIVED AND THEN CANCELLED. NO REFUNDS OR EXCHANGES ONCE EQUIPMENT HAS BEEN DELIVERED TO THE BOOTH OR SERVICE HAS BEEN COMPLETED. PRICING WILL BE ADJUSTED ON ALL ORDERS RECEIVED WITH INACCURATE PRICING OR RECEIVED AFTER ADVANCED DEADLINE. REFUND REQUESTS MUST BE PLACED ONSITE.
 NO REFUNDS ON SPECIAL ORDER ITEMS OR GRAPHICS SENT TO PRINT.